# LO

A sustainable working world.



### Sustainability with tradition

Ecological standards, economic requirements, the Green Economy, social responsibility... The demand for sustainable office solutions is greater than ever. But what do sustainable solutions look like in a rapidly changing business world? At Lista Office LO, we're not just looking for a quick answer to this question. We're interested in the most sustainable solution.

Our strategy is founded on constant innovation, a clear commitment to Switzerland as a business location and systematic environmental management in accordance with ISO 14001. These elements are anchored throughout the process of developing, producing and implementing our integrated office solutions.

Furthermore, Lista Office LO is firmly committed to a responsible approach to people and planet. In practical terms, this is visible in our use of recyclable raw materials, the durability of our products, our sustainable material choices and the continuous investments we make to keep improving our environmental footprint.



Christian Mehling CEO of the Lista Office Group

# An intelligently designed office is the foundation of sustainable success.

We are committed to adapting working environments to the needs of tomorrow's world, and thus making an active contribution to our clients' strategic and operative success. Our smart spatial designs are the heart of our robust solutions that make working environments more sustainable: ecologically, economically and socially.

### Ecologically sustainable: efficient use of space

Usable space is a valuable commodity. It's even more important to think sustainably about how the space is used. Lista Office LO develops intelligent spatial designs and workplace solutions optimised for their activities. The result is a reduction in unused space of up to 70 percent, lowering the spatial requirement per employee by approximately 25 percent.

### Economically sustainable: workplaces that motivate

Efficient use of space is not just good for the environment: it's also good for business. The intelligent spatial designs developed by Lista Office LO, featuring flexible zones and office fittings, pay for themselves twice over. Not only do they save on the amount of space needed, which reduces operating costs, but staff can work better and reach their goals more efficiently in workplaces that have been tuned to their activities.

## Socially sustainable: healthy, happy workers

Ergonomic standing desks, secure systems for personal storage and restful, quiet break areas promote employee wellbeing and make the workplace more appealing. Office spaces fitted out by Lista Office LO make an active contribution to employee health, satisfaction and identification with the company.

# «Sustainably designed office environments are important to employee satisfaction.»

# Respecting mother earth and our natural resources.

Ecological sustainability is part of our nature. That's why we manufacture our office furniture here in Switzerland, in modern production facilities using sustainable materials.

#### Products

Steel is natural, robust and durable. We leverage these qualities to minimise material use without compromising on stability. Our model describes a cycle in which raw materials circulate in a potentially infinite loop.

#### Long lifecycle

Our sustainable designs and high-quality materials guarantee our products will enjoy a long service life. But even when, after around twenty years, they come to the end of their service life, our products have not reached the end of their lifecycle. We offer our customers a minor or major overhaul on the furniture, restoring its original sparkle. We also offer an innovative returns scheme for used office furniture. Depending on the condition of the furniture, we either recondition it for secondhand sale in our furniture exchange, or arrange for environmentally friendly disposal.

#### Innovative models

Lista Office LO products are also planet friendly during use: for example, we've halved the energy consumption for the newest generation of our electrically operated standing desk. We also offer an unpowered alternative, the LO Manus. We are thus making an active contribution to the 2000-Watt society.

# «We believe ecological sustainability begins at the design stage.»

#### Production

Machine production harbours huge potential for ecologically sustainable development.

#### Environmental management

Accepting responsibility has been standard at Lista Office LO for fifty years. Since 1973, we've been maintaining energy statistics, nowadays integrated into our ISO 14001-certified environmental management system.

#### Environmental officer

We have a dedicated environmental officer who participates in planning, implementation and mo-

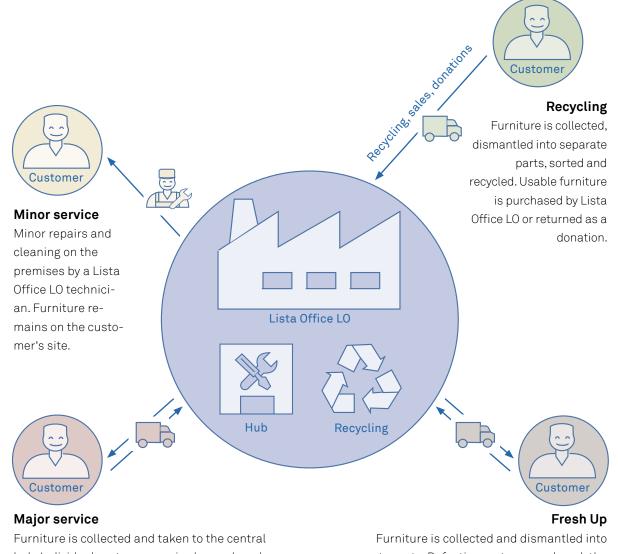
nitoring of all our activities to ensure that we are continuously improving our energy and raw material footprint.

#### Green energy

Our production plants run entirely on renewable energy, using solar systems installed at our Degersheim and Arnegg plants.

### Wastewater treatment plant and air filter system

We have our own wastewater treatment plant where we clean the pollutants out of the waste



hub. Individual parts are repaired or replaced and the furniture is returned to the customer in as-new quality. Furniture is collected and dismantled into separate parts. Defective parts are replaced; the furniture is re-coated, reassembled and then either returned to the customer or resold. water from our coating process. An air filter system purifies air contaminated during the process of curing the powder coating.

#### Logistics

Lista Office LO does all its production in Switzerland. Our showrooms and authorised retail partners have a close link to our customers and we have short transport paths and low emissions. We also work hard to avoid empty journeys and all our packaging is reusable, made from wood or cardboard.

#### Raw materials

We take a mindful approach to our raw materials and use products that are as harmless for people and planet as possible.

#### Steel

The core material for our products is one of the most sustainable: steel has no chemical additives, combines superbly with other materials, and is fully recyclable.

#### Coating

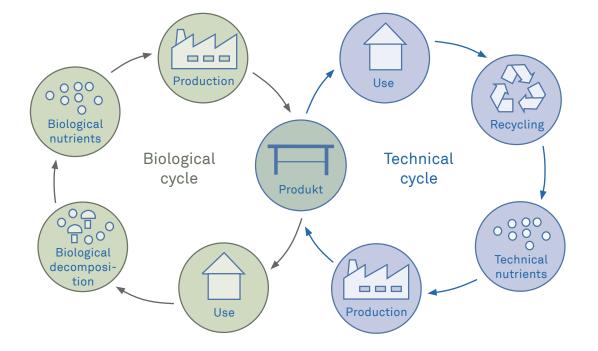
The two procedures we use on our surfaces are also environmentally friendly: powder coating and wet coating with solvent-free products.

#### Wood

We obtain materials such as fresh coniferous or deciduous timber, storm-damaged timber and sawmill timber waste from suppliers who are ISO 14001 certified, members of the WWF Wood Group and apply the FSC label.

#### Plastic

We use primarily POM or polyamide for our plastic components. Other small parts are made from polypropylene, ABS or polyethylene.



# Being ready for the future yields maximised profits.

Being economically sustainable means prioritising long-term success over fast gains.

#### Investing for the future

Remaining successful in the future is only possible if we take an economically sustainable approach now. That means using products that deliver what they promise. It means making investments today to prepare for the challenges of tomorrow. It means a clear commitment to strong partnerships with our customers.

#### Maintenance-free office furniture

Lista Office LO's high-quality steel products pay for themselves many times over: they are maintenance-free, easy to clean, space-saving, durable and have a timeless design.

#### Extended guarantee

Since we know that our products will be used for many years with no deterioration to quality or functionality, we offer a five-year product warranty ex-works. The manufacturer guarantee applies only for additionally purchased elements such as textiles, lights, glass fixtures and electronic components and software.

#### Ongoing investment

The business world is in a state of flux. That's why we invest continuously in our plants – making sure we remain economically sustainable into the future.

#### Strong partnerships

Our subsidiaries and authorised retail partners throughout Switzerland form the basis of optimised networking and collaboration between our customers, production and sales.

# «We improve our environmental footprint year after year.»

### We share our profits.

Lista Office LO is committed to social sustainability, and we believe our success comes with a duty to establish the foundations for the next generations. For our staff, our customers, our partners and our society.

#### Social sustainability

Creating attractive workplaces in Switzerland, and ensuring they stay that way is a core value at Lista Office LO. We create an ergonomic, practical working environment for our employees, with workplaces fully adapted to the need for flexible, modern working practices. We believe in creating a motivating environment where staff have opportunities for continuous development. We also play our part in society as members of various organisations and through regional involvement.

#### Healthy office furniture

Steel office furniture is healthy: it stays dry and dust free, does not emit any polluting vapours and thus does not trigger any allergies. It also meets all fire safety and police requirements.

#### Protection and safety

Modern working conditions are standard for us. These include a collective employment contract and strict adherence to the provisions of the Swiss Federal Coordination Commission for Occupational Safety (FCOS) and SUVA.

### Continuous professional development

Competent workers are the engine driving our company's success. That's why we encourage continuous development by offering our staff training courses adapted to their role and potential.

#### Supporting social engagement

Alongside culture, education and science, Lista Office LO also supports people and organisations working for people with physical or mental disabilities.

«Social sustainability begins in our own company.»

# Our commitment in black and white.

Sustainability is integrated consistently at Lista Office LO. We've got it in writing: in our environmental report, through our social commitments and on our various certificates.

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#### Watt d'Or

Credit Suisse was awarded the Watt d'Or for the energy-saving, wellbeing-promoting building in Uetlihof 2, Zurich. Lista Office LO developed the "smart working" concept for the 2500 employees.



#### Emissions

Lista Office LO participates in the EnAW's climate protection programme (EnAW = Swiss Private Sector Energy Agency). This is part of our commitment to constantly reducing our carbon emissions and improving our energy efficiency.



#### Wastewater treatment plant

Oils, fats and chemicals are cleaned out of the wastewater generated by our Degersheim and Arnegg plants by our wastewater treatment plants before the water is forwarded to communal wastewater treatment facilities in drinking water quality.

#### Air filter

The air filter system in the Degersheim plant purifies the air contaminated during the process of curing the powder coating, thus making an active contribution to our healthy working conditions.

#### Solar systems

The Degersheim and Arnegg plants generate around 62,000 kilowatt hours of electricity annually from a total of 333 square metres of photovoltaic panels. This is used for operating the production plants.

#### Climate protection

LLista Office LO participates in the EnAW's climate protection programme and is a member of Swisscleantech. This represents our contribution to positioning Switzerland as a pioneer in sustainable development at an international level.



#### Recycling

Some 85 percent of the materials used by Lista Office LO are recyclable. Our wood and cardboard packaging can be reused over and over again and is fully recyclable.

#### ISO certification

We ensure sustainable production and delivery quality through monthly audits of our quality management system in accordance with ISO 9001. The certification of our environmental management according to ISO 14001 means that operational environmental goals are defined and also implemented in a targeted manner.



# LO

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